



General Information for Community Education Instructors

Semesters

Each school year contains two semesters: Fall/Winter = September – January
Winter/Spring = February – July

Class Locations

Adult Learning Center
4160 Virginia Beach Boulevard
Virginia Beach, VA 23452
Mon through Fri 8:00 AM–9:00 PM
Select Saturdays 8:00 AM–4:00 PM

Advanced Technology Center
1800 College Crescent
Virginia Beach, VA 23453
Tues & Thurs 6:00 PM–9:30 PM

First Colonial High School
1272 Mill Dam Road
Virginia Beach, VA 23454
Tues 6:00 PM–9:30 PM

Landstown High School
2001 Concert Drive
Virginia Beach, VA 23456
Mon & Wed 6:00 PM–9:30 PM

Larkspur Middle School
4696 Princess Anne Road
Virginia Beach, VA 23462
Mon & Wed 6:00 PM–9:30 PM

Technical & Career Educ. Center
2925 North Landing Road
Virginia Beach, VA 23456
Tues & Thurs 6:00 PM–9:30 PM

Renaissance Academy
5100 Cleveland Street
Virginia Beach, VA 23462
Tues & Thurs 6:00 PM–9:30 PM

Compensation

Community Education instructors receive an hourly wage based on student enrollment.

Instructor Selection Process

- ✓ Complete and submit course proposal for review by Program Planner and Director
- ✓ Interview with Program Planner, introduction to Director
- ✓ Recommendation for employment by Director and notification of decision
- ✓ Complete online application form, meet with VBCPS Human Resources associate, complete and pay for a background check
- ✓ Course information submitted to Program Planner for inclusion in upcoming catalog

Adult Learning Center Office Hours

Day 8:00 AM to 3:30 PM Monday through Friday

Evening 6:00 PM to 8:30 PM Monday through Thursday