Virginia Beach School of Practical Nursing
Program Catalog
Application for Fall 2018 Class

Professionals
Skilled Leaders

Virginia Beach City Public Schools
VIRGINIA BEACH CITY PUBLIC SCHOOLS

Virginia Beach School of Practical Nursing
2925 North Landing Road
Virginia Beach, VA 23456-2499
757-648-5889
www.techcenter.vbschools.com
or
www.adultlearning.vbschools.com

Nursing Director:
Rosa Abbott, MSN, RN

Faculty:
Barbara Evard, ME.d, MSN, RN
Diane Mills, MSN, RN
Maureen Rogers, MSN, RN
TBD

Office Associate II:
Lynn Hammond
Virginia Beach School of Practical Nursing
Frequently Asked Questions:

1. Where is the school located?
We are located within the Virginia Beach Career and Technical Education Center at 2925 North Landing Road (near VA Beach Courthouses).

2. What time are the classes?
The first 9 months is Monday-Friday dependent upon seat assignments; morning session 7:40 AM – 10:00 AM or afternoon session 11:30 am - 2:00 PM. The second 9-months consists of class Monday & Tuesday 8 am - 3 pm and clinical Wednesday, Thursday, and Friday 6 am-3:00 pm. (Subject to change which includes nights and weekends).

3. What is the approximate cost for the entire program?
   High School Students: approximately $4000 (subject to change)
   *Note: HS students are not eligible for financial aid while enrolled in high school
   Adult Students: approximately $6200 (subject to change)

4. How can your school offer this program at such a low cost?
Since we are under the umbrella of the Virginia Beach City Public School System, and a not-for-profit school, we only charge the necessary fees in order to attend our program.

5. Do you offer financial aid?
We only offer Pell Grants to adult students who qualify and to high school students if they qualify after graduation from high school which may be used for the second portion of the program. Begin the process by completing FAFSA at fafsa.ed.gov. We do not offer financial aid in the form of educational loans.

6. Are you an accredited program?
Yes, we have approval from the Virginia Department of Education, Virginia Board of Nursing and through the Accreditation Commission for Education in Nursing.

7. When may I apply?
Beginning January 2, 2018 and the deadline for application submission is May 1, 2018, by 3:00 PM. No applications will be accepted after the deadline. Sorry, no exceptions.
Virginia Beach City Public Schools

VISION STATEMENT
Every student is achieving at his or her maximum potential in an engaging, inspiring and challenging learning environment.

MISSION STATEMENT
The Virginia Beach City Public Schools, in partnership with our entire community, will empower every student to become a life-long learner who is a responsible, productive, and an engaged citizen within the global community.

APPROVAL/CERTIFICATION/ACCREDITATION
The VBSPN program is approved by the Department of Education of the Commonwealth of Virginia, James Monroe Building, 101 N. 14th Street, Richmond, VA 23219, (804) 292-3820; the Virginia Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, VA 23233-1463, (804) 367-4515. Certified to operate by State Council of Higher Education for Virginia, 101 N. 14th St., 10th Floor, James Monroe Building, Richmond, VA 23219, (804) 225-2600; more information can be found at www.schev.edu. Accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326, (404) 975-5000.

ANNUAL PASSAGE RATES ON NCLEX-PN
The following were the percentage of licensed practical nurses as first time candidates on the NCLEX-PN examination pass rates: 2017 = TBD; 2016 = 100%, 2015 = 100%, 2014 = 100%, 2013 = 100%, 2012 = 92.3%, and 2011 = 100.00%.
COMPLIANCE STATEMENT
The Adult Learning Center operates in compliance with the Workforce Investment Act of 1998, Title II, The Adult Education and Family Literacy Act (AEFLA) as administered through the Office of Adult Education and Literacy, Department of Education, Commonwealth of Virginia, and the Code of Virginia 22.1-224 (D) (9), and in accordance with the School Board Bylaws, Policies, Division Regulations of Virginia Beach City Public Schools and State Council of Higher Education (SCHEV) for Virginia.

DISCLAIMER
Information regarding entrance requirements, school policies and regulations, program requirements, school calendars, and fees are subject to change, as need dictates. Students will be given notice of any and all changes affecting them during their enrollment, and will be expected to comply with school requirements. Further, this document does not constitute a contract.
Virginia Beach School of Practical Nursing

Vision Statement
The Virginia Beach School of Practical Nursing will provide a vigorous comprehensive curriculum and engage its students in a multitude of meaningful learning experiences in a variety of learning environments to enhance student achievement. Through continuous quality improvement and a commitment to excellence, the program will establish itself as a leader in practical nursing education.

Mission Statement
The mission of the Virginia Beach School of Practical Nursing is to empower excellence in nursing.

Practical Nursing Definition
"Practical nursing" or "licensed practical nursing" means the performance for compensation of selected nursing acts in the care of individuals or groups who are ill, injured, or experiencing changes in normal health processes; in the maintenance of health; in the prevention of illness or disease; or, subject to such regulations as the Board may promulgate, in the teaching of those who are or will be nurse aides. Practical nursing or licensed practical nursing requires knowledge, judgment and skill in nursing procedures gained through prescribed education. Practical nursing or licensed practical nursing is performed under the direction or supervision of a licensed medical practitioner, a professional nurse, registered nurse or registered professional nurse or other licensed health professional authorized by regulations of the Board. §54.1-3000 Definitions

Code of Virginia: Laws Governing Nursing
Virginia Board of Nursing
July 1, 2016
PROGRAM DESCRIPTION

The Virginia Beach School of Practical Nursing (VBSPN) is located in the Virginia Beach Technical and Career Education Center. The program is approved by the Virginia Department of Education and the Virginia Board of Nursing through 2020. In addition, VBSPN is certified to operate by the State Council of Higher Education (SCHEV) for Virginia. The school earned National League for Nursing accreditation in 1990. In October 2012, The Accreditation Commission for Education in Nursing (ACEN) granted the program continuing accreditation through 2020.

The practical nursing program offers an eighteen-month course of study for high school seniors and adults. The program is divided into four semesters: Practical Nursing I, II, III and IV.

Practical Nursing I is held the first semester and Practical Nursing II is held the second semester of the first year. Practical Nursing I & II offer classroom, laboratory and clinical skills performances. Upon successful completion of theory, laboratory and clinical objectives in Practical Nursing I and Practical Nursing II, the student may elect to take the Certified Nurse Aide Exam to become a Certified Nurse Aide. Passing this exam prior to high school graduation earns the high school senior a verified unit of credit and the Technical and Career Education Seal on his/her high school diploma. In addition, successful completion of both courses earns the high school senior 3 units of credit and satisfies the 2 sequential electives requirement.

Practical Nursing III is held in the second year of the program and offers subject matter concurrent with nursing care assignments in local hospitals, clinics, nursing homes, and physicians’ offices. Upon successful completion of all program objectives, the graduate is eligible to take the National Council Licensure Examination for Practical Nursing (NCLEX-PN) to become a licensed practical/vocational nurse (LPN/LVN).

Many graduates desire to continue their education to become Registered Nurses. An articulation agreement exists with Thomas Nelson Community College and Tidewater Community College.
PHILOSOPHY

Eight beliefs are expressed in the philosophy of the School of Practical Nursing:

**MAN/INDIVIDUAL** is an integrated bio-psycho-social-cultural unique whole. Man’s subsystems are in a constant state of dynamics in an attempt to attain or maintain homeostasis. The individual is a member of society, interacting with other individuals, families and communities. Man’s ability to adapt to society is influenced by environmental and developmental factors. The intrinsic worth of the individual gives him the right to life (or a peaceful death), optimum wellness, and any knowledge necessary to maintain or achieve these conditions.

**SOCIETY** is composed of many subsystems. These units interact and unite for common goals. Different cultural, professional, and environmental subsystems exist in an ever-changing unified interdependent state evolving toward increased order and organization.

**NURSING** is a crucial subsystem of the health care delivery system. Nursing is accountable to, is sanctioned by, and exists for the good of society. Nursing is the art and science of meeting man’s bio-psycho-social-cultural needs for homeostasis. Nursing care is provided by the use of the nursing process which includes assessment, analysis, planning, implementation, and evaluation. Nursing’s goal is to maximize the individual’s potential for independence from nursing through the use of the therapeutic relationship, regardless of the individual’s location on the wellness-illness continuum. Nursing’s focus across the life span is to promote wellness, provide care for the ill, assist in rehabilitation, assist in adaptation to chronic illness, provide patient education, and provide comfort to the dying.
PRACTICAL NURSING is an integrated component of nursing. Practical nursing requires basic nursing knowledge. The practical nurse provides care to individuals with various health care problems with predictable outcomes. When providing care, the practical nurse performs basic teaching to patients, family and significant others. The practical nurse forms a therapeutic relationship with patients in a variety of settings. The practical nurse intervenes to promote wellness and relieve suffering. Practical Nursing is the vocation in which the practical nurse, (an essential member of the health care delivery system,) practices the art of nursing under the supervision of the registered nurse and/or licensed health care provider within the legal scope of practice.

HEALTH is a balance of the bio-psycho-social-cultural subsystems. Health is a point located on a wellness-illness continuum and is that state in which the individual exists which permits him to pursue their goals and interests. Health requires continuous adjustment to internal and external stressors. The individual uses resources in order to maintain the activities of daily living and to reach their full potential.

TEACHING/LEARNING is a process, which involves cognitive, affective and psychomotor changes in behavior. Individuals have different learning styles requiring various teaching/learning strategies. The environment must be conducive to learning. Each student must assume some responsibility for his own learning. Learning is enhanced when it coincides with the individual’s own personal goals. The individual’s past and current experiences affect his comprehension. Learning progresses from basic to complex and is a lifelong process. The teaching/learning process prepares the individual to assess his environment and to make adaptive changes according to their perceptions.
PRACTICAL NURSING EDUCATION is a unit of technical and career education which is an integral part of the total educational process. Practical nursing education prepares the individual for a useful occupation and gainful employment in the health care field. Practical nursing education requires prerequisite skills and knowledge, and can begin at the secondary educational level. Practical nursing education is an organized curriculum of basic nursing knowledge progressing from basic to more complex. It serves to prepare the new graduate for entrance into the vocation of practical nursing. New technological advancements and evidenced based research are incorporated into the curriculum as well as changing societal needs.

EDUCATION AS A LIFELONG PROCESS is based on the premise that one is never too young or too old to benefit from education. As an individual gains success and self-esteem promoted by education, the maturation level will increase and the individual’s full potential may be realized. As the individual internalizes the prior and new knowledge, the clearer is his perception of his ability to make changes in his environment.
STUDENT LEARNING OUTCOMES

Based upon QSEN and NLN Competencies (2014)

Upon completion of the program, the graduate nurse will:

1. **(Evidence-Based Practice)** Utilize best current evidence with clinical expertise and patient preferences to make nursing practice decisions.

2. **(Nursing Judgement)** Be accountable for decisions and actions performed in the provision of safe, quality nursing care.

3. **(Safety)** Minimize risks of patients through effective use of technology and standardized practices that support safety and quality.

4. **(Teamwork)** Collaborate and communicate with healthcare team to achieve quality patient care.

5. **Patient-Centered Care:** Ensure the patient is involved in decision making and understands the plan of care based on respect for patient’s preferences values and needs.
### CURRICULUM PLAN

*(Subject to Change)*

All subjects must be taken in sequential order.

#### Practical Nursing I & II

<table>
<thead>
<tr>
<th>Subject</th>
<th>Theory</th>
<th>Lab</th>
<th>Clinical</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vocational Relations</td>
<td>30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Nursing Fundamentals</td>
<td>120</td>
<td>75</td>
<td>45</td>
</tr>
<tr>
<td>Introduction to Anatomy &amp; Physiology</td>
<td>90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Nutrition</td>
<td>23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Medical Surgical Nursing (MS1)</td>
<td>66</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Growth &amp; Development</td>
<td>33</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introduction to Pharmacology</td>
<td>34</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal** 396 93 45

#### Practical Nursing III

<table>
<thead>
<tr>
<th>Subject</th>
<th>Theory</th>
<th>Lab</th>
<th>Clinical + Sim</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Surgical Nursing (MS2)</td>
<td>69</td>
<td>4</td>
<td>50 + 7 = 57</td>
</tr>
<tr>
<td>Medical Surgical Nursing (MS3)</td>
<td>91</td>
<td>8</td>
<td>92 + 8 = 100</td>
</tr>
<tr>
<td>Obstetrical Nursing</td>
<td>40</td>
<td></td>
<td>45 + 3 = 48</td>
</tr>
<tr>
<td>Mental Health Nursing</td>
<td>40</td>
<td></td>
<td>45 + 3 = 48</td>
</tr>
<tr>
<td>Pediatric Nursing</td>
<td>40</td>
<td></td>
<td>45 + 3 = 48</td>
</tr>
<tr>
<td>Advanced Medical Surgical Nursing (MS4)</td>
<td>81</td>
<td>3</td>
<td>95 + 5 = 100</td>
</tr>
<tr>
<td>Geriatric Nursing</td>
<td>30</td>
<td></td>
<td>48</td>
</tr>
<tr>
<td>Leadership and Management</td>
<td>36</td>
<td>3</td>
<td>Preceptor= 66</td>
</tr>
</tbody>
</table>

**Subtotal** 427 18 486 (C) + 29 (S) = 515

**Program Total** 823 111 560

**Nursing Program Grand Total Hours=1494**
The competency-based curriculum is sequential; therefore, all objectives must be met according to the sequential curriculum plan in order to progress to the next level and/or graduate from the program. Repeat subjects must be completed the next time the subject is offered in order to be granted credit for any previous program work/accomplishments. The promotions committee shall decide the successful progression of each student. Probation or dismissal may be indicated if student performance is deficient.

**PRACTICAL NURSING I AND II**

In Practical Nursing I & II, the subjects are devoted to the study of the nursing process and the underlying scientific principles and skills of nursing. This level offers clinical experience in caring for geriatric clients. Satisfactory completion of all Practical Nursing I & II subjects is required for promotion to Practical Nursing III.

**Introduction of Vocational Relations**

This subject is designed to introduce the beginning student to the practical nursing program and to nursing as a career. Information is provided on the expectations and relationships encountered in nursing practice. Legal and ethical aspects, licensure, employment and current trends in health care are introduced. There is emphasis on good physical and mental health. Communication skills and the role of the practical nurse on the health care delivery team are stressed. A historical background of nursing is included. Health organizations and community involvement and resources are presented along with religious practices encountered in nursing. Methods of studying and problem solving are initiated.
**Nursing Fundamentals**
This subject is designed to offer the student of practical nursing a basic knowledge of the principles of physical and psychosocial needs underlying nursing care. The practicum part of Fundamentals Various skills and techniques will require return demonstrations in both the lab and clinical setting. There is an off campus clinical component to this course requiring clinical hours in the area of geriatrics, with an emphasis on the development of basic nursing skills utilized (vital signs, communication, and activities of daily living). The subject is based on the premise of total patient care using the nursing process for the beginning practitioner of practical nursing.

**Introduction to Anatomy and Physiology**
This subject is designed to present the normal basic structure and function of the human body. The sequence of the subject begins with cells and proceeds to tissues, organs and systems. The student is provided a background for the recognition of deviations from normal structure and function.

**Introduction to Nutrition**
This subject deals with the relationship of food and nutrition to health. It includes the study of the nutrients, their functions, sources, requirements, and uses by the body. Meal planning to meet the needs of the individual at various stages of the life cycle is incorporated. Various health problems designed to improve a basis for application of sound nutritional principles to the care of patients, family, and self.
**Human Growth And Development**

This subject is designed to give the student of practical nursing an introduction to normal growth and development. It includes the physical, social, emotional development and the characteristics of each age group from birth through old age. This knowledge assists the student in recognizing deviations from normal for the purpose of providing better health care.

**Introduction to Medical-Surgical Nursing (MS1)**

This subject introduces the student to the terminology and symptomatology of disease conditions and basic microbiology. The student will be presented with specific nursing care required of patients with cancer, allergies and infectious conditions. The needs of the general surgical patient are stressed. The nursing implications of procedures used in diagnosis and treatment are discussed. This subject also introduces the student to community health with emphasis on prevention of illness.

**Introduction to Pharmacology**

This subject presents basic information relative to the underlying scientific principles of drug absorption, distribution, biotransformation and excretion of drugs, motivating the student to administer medications with concern for safety, precision, attention to important physiological factors and patient education. Emphasis is placed on the integration of drug therapy into the nursing process. Methods of administration, nursing implications, drug controls and drug calculations are included.
PRACTICAL NURSING III

Practical Nursing III emphasizes the utilization of the nursing process and bio-psycho-social principles essential to nursing care. Recognizing individual differences, every effort is made to cultivate and to build upon previous experiences. Nutrition and pharmacology are integrated into each subject. Students administer medications to their assigned patients according to hospital policy. As the student progresses, he/she will administer nursing care to patients with more complex health problems.

Medical-Surgical Nursing (MS2)

This subject is designed to provide the student with the knowledge and skills necessary for utilization of the nursing process in the care of adult medical-surgical patients. Included are concepts related to the development of a therapeutic nurse-patient relationship. Theory concepts are correlated with clinical practice.

Medical Surgical Nursing (MS3)

This subject expands upon the theories and principles from Medical Surgical Nursing 1 and 2. The focus is on providing the student with the opportunity to care for adult medical surgical patients with more complex nursing needs. The nursing process will be expanded through the utilization of developing critical thinking skills.
Obstetric Nursing
The subject promotes child bearing as a normal physiological process, in which health care personnel offer support during the entire childbearing cycle. The individual needs of the mother and newborn are emphasized utilizing a family centered approach. This subject also prepares the student to care for patients with complications of pregnancy, birth, and the postpartum period using the nursing process. Clinical experiences include the hospital setting and childbirth classes.

Pediatric Nursing
This subject focuses on the physical and psychological needs of the infant, child and adolescent with emphasis on health maintenance. The effects of illness and physical or emotional handicaps will be emphasized in relation to normal growth and development. The interpretation of illness, treatments and the effects on the child and his/her family will be discussed. Clinical is comprised of pediatric long term facility and school nurse experience.

Mental Health Nursing
This subject is designed to provide the student with an opportunity to develop a deeper awareness of his/her responses to his/her environment leading to an increased ability to therapeutically meet the physical and psychosocial needs of the patient. Emphasis is placed on the study of personality formation, communication skills, adaptive and maladaptive behavior, and problem solving using the nursing process. Clinical experience is within an acute care hospital setting.
**Advanced Medical Surgical Nursing (MS4)**
This subject builds upon the theories and principles introduced in previous subjects. Students are provided the opportunity to care for adult medical-surgical patients with more complex nursing needs. Experiences in endoscopy and operating room are scheduled when possible. Clinical component will be in a hospital facility.

**Geriatric Nursing**
This subject is concerned with the assessment of the health needs of older adults, planning and implementing health care to meet their needs and the criteria for evaluating the effectiveness of the care. Emphasis is placed on special nursing problems and nursing care of the older adult in the hospital and nursing home setting. This section includes information concerning the economics of the health care laws, regulations and mechanisms that directly affect the older adult. Clinical component will be in a hospital facility.

**Leadership and Management**
This subject builds upon the theories and principles introduced throughout the LPN program. The nursing process is expanded and theory concepts are correlated with clinical practice. Topics include changing roles, nursing supervisory skills, conflict resolution, critical thinking, group dynamic skills and application of nursing process as a problem solving tool. Clinical component will be a preceptorship at various facilities in Hampton Roads.
High School Admission & Qualifications

High School Applicants:

1. Application deadline is February 1, 2018: High school students must apply through their guidance counselor during their junior year for entry beginning their senior year.

2. Must be 17 years old by August 15, 2018 (due to clinical facility requirements).

3. Have current status in the 11th grade in a Virginia Beach City Public High School

4. Eligible to enter the 12th grade in the fall semester in a Virginia Beach City Public High School by the end of the regular school session of their junior year of high school

5. Currently have and maintain a 2.5 minimum cumulative GPA.

6. High School students must have completed Algebra II or upper level mathematic course with a C+ or better by the end of the regular school session of their junior year of high school (the most recent grade will be used for admission evaluation)

7. Valid US Social Security number entitling student to work in the USA

8. Acceptable Discipline and Attendance Record

9. Acceptable Criminal Background check
* Accepted high school and adult applicants will be required to attend an New Student Orientation and complete CPR/Health/Immunization requirements. Accepted applicants will be notified in writing of the scheduled dates for the new student orientation.

In addition, students who meet eligibility for promotion to second year of the program must have earned a standard or advanced high school diploma.
Adult Admissions & Qualifications

**Adult Applicants:** There are limited seats available to adult nursing students each fall and our program is competitive. The number of seats offered to adults varies annually. VBSPN does not grant credit for life or work experience. *Only applicants that are seeking first time nursing licensure will be accepted.*

**Deadline:** Applications, HS transcripts/GED records, transcript evaluations must be received by the nursing department by **May 1, 2018 by 3:00 PM** to Virginia Beach Technical and Career Education Center, Virginia Beach School of Practical Nursing, 2925 N. Landing Road, Virginia Beach, VA 23456. (Only complete, original applications (not faxed) with required documentation will be considered). Please **do not** send applications/transcripts to the Adult Learning Center.


2. Adult applications may be **picked up** at:
   - Virginia Beach Technical and Career Education Center or the Adult Learning Center, 5100 Cleveland Street, Virginia Beach, VA or printed from the website: [www.techcenter.vbschools.com/pathways/nursing/](http://www.techcenter.vbschools.com/pathways/nursing/)

3. Applications must include the following:
   - **Official High School or GED Transcript:** demonstrating obtainment of a standard diploma. This verification is to be obtained directly from the institution granting the transcript and is to remain sealed. The transcript must have the official seal from granting institution and must have a signature.

   - **All non-English transcripts and high school transcripts awarded outside of the 50 American States** must be evaluated (at the expense of the applicant) by one the agencies to determine if they meet the equivalency of a U. S. high school education at: [http://www.doe.virginia.gov/teaching/licensure/graduates_foreign_institutions.pdf](http://www.doe.virginia.gov/teaching/licensure/graduates_foreign_institutions.pdf). The evaluation report must be received in a **sealed envelope** from the evaluating agency by the nursing department by the **May 1**, deadline.
Adult Admissions & Qualifications

4. Adult Applicants who submitted a complete application with required documentation by the May 1, deadline will be contacted to sit for the ATI TEAS Nursing Entrance Exam. (We strongly encourage applicants to purchase the TEAS Study Materials to familiarize themselves with the contents of the exam. This may be purchased online at: www.atitesting.com/ati_store/TEAS-Products.aspx

5. The ATI Test of Essential Academic Skills (TEAS) is used as a part of the admission process into Nursing Program. We will focus on the highest test scores as part of the selective admissions process - typically admitted students scored at Proficient or Advanced.

6. Formal acceptance into the nursing program is based upon application, TEAS test results, satisfactory criminal/drug background, and successful completion of CPR/health/immunization requirements.

7. Receipt of adult applications is acknowledged by email.

ADULT WAITLISTED APPLICANTS
If an adult applicant has received an option of placement on our waitlist, it means that the applicant has met VBSPN’s admissions criteria but the school of nursing is not currently able to offer a seat to the applicant due to limited space. A waitlist offer is an acknowledgement of an applicant’s strength however it is not a guarantee of admission. We offer a small select group of qualified applicants the option of waitlist status. Applicants will not be placed on the VBSPN waitlist until they notify the school that they want to be on the waitlist by the deadline stated in the offer letter.

If an admitted applicant forfeits their offer of admission, VBSPN then contacts the next person on the waitlist. VBSPN has no control over any individual’s plan to accept or decline an offer of admission, unfortunately there is no way for VBSPN to know if and/or when a space will open up for anyone who is waitlisted. Students not accepted into the program during the current application year will have to reapply for admission (including the application process in its entirety) for subsequent years.
FINANCIAL INFORMATION

Veteran’s Affairs
The program is currently approved for eligible students to receive Veteran's Affairs benefits. Students are responsible for the necessary forms. *Note: HS students are not eligible for Veteran’s Affairs benefits while enrolled in high school.

MYCAA (Military Spouses)
The program is currently approved for eligible students to receive MYCAA benefits. Students are responsible for the necessary forms. *Note only covers tuition.

Title IV Funds
Based upon current accreditation status, adult students accepted for enrollment in the Virginia Beach School of Practical Nursing may apply for financial assistance through the Carl Perkins Act and be awarded a PELL Grant, based upon eligibility. PELL Grant funds may be applied against the program fee and fees assessed to students in the program.

If a student receiving a PELL Grant withdraws from the program, certain standards apply. The administration and staff of the Virginia Beach School of Practical Nursing will ensure that Title IV Funds disbursed through the PELL Grant will be treated in accordance with the provision and requirements outlined in Title 34 CFR, Part 668.22 of the Code of Federal Regulations. In short, if a student withdraws for any reason, Title IV Funds are subject to the regulations cited above.

Applicants must select the IRS retrieval tool as part of FAFSA application. Failure to do so will cause delay of application processing. For more information on financial aid or to complete the FAFSA online, go to www.fafsa.gov. The deadlines for PELL grant applications are as follows: for students entering PN I/II - August 15; for students entering PN III - June 15.

Satisfactory attendance and academic progress must be maintained in order to continue Pell Grant funding.
All expenses are paid on the first day of the month that school is in session or that is outlined according to the *Estimated Expense Sheet*. Virginia Beach City Public Schools prohibits the extension of credit.

**Scholarship**

General nursing scholarship information may be found online at [http://www.nursingscholarship.us/](http://www.nursingscholarship.us/); however, Virginia Beach School of Practical Nursing neither approves, endorses, nor awards scholarships. Additional scholarship information is provided to enrolled students as it becomes available.
REFUND POLICY

1. Refund eligibility: the student must submit a letter of resignation (withdrawal) to the Nursing Director (if a high school student the letter would require a parent’s signature)

2. Complete Student Reimbursement Form (signed by student and parent if a high school student)

3. *The Program/Tuition Fee is the only refundable fee.*

   Program/Tuition Fee is refunded according to the following schedule:

   - A student who enters the school but withdraws or is terminated during the first quartile (25%) of the program shall be entitled to a minimum refund for the current expense period amounting to 75% of the cost of the program.

   - A student who withdraws or is terminated during the second quartile (more than 25% but less than 50%) of the program shall be entitled to a minimum refund for the current expense period amounting to 50% of the cost of the program.

   - A student who withdraws or is terminated during the third quartile (more than 50% but less than 75%) of the program shall be entitled to a minimum refund for the current expense period amounting to 25% of the cost of the program.

   - A student who withdraws after completing more than three quartiles (75%) of the program shall not be entitled to a refund.
TRANSFER/ADVANCED PLACEMENT

The Virginia Beach School of Practical Nursing (VBSPN) offers an educational opportunity to students who have previous education and experience within the past 12 months in an ACEN accredited school of nursing.

Admission must be within 12 months of leaving an ACEN accredited nursing program. All transfer/advanced placements are granted strictly on a space available basis.

Those seeking transfer/advanced placement must submit the following:
1. An official transcript from the former nursing program the applicant attended;
2. A letter from the Director of the former nursing program the applicant attended;
3. Documentation of high school graduation as evidenced by an official high school transcript or official GED record. (Official document must be received directly from granting institution and have an official seal and signature);
4. A Virginia Beach School of Practical Nursing program application accompanied by a letter from the applicant seeking advanced placement/transfer and received by May 1, 3:00 pm;
5. Course/subject syllabi for all courses/subjects completed while enrolled in the former nursing school.
TRANSFER/ADVANCED PLACEMENT

Further, the following requirements and/or regulations apply to transfer/advanced placement applications:

1. Requests for admission by transfer or for advanced placement are evaluated on an individual basis.

2. Students receiving transfer/advanced placement must be enrolled at least six (6) months in the Virginia Beach School of Practical Nursing in order to be effectively evaluated and graduate from the program.

3. Former nursing school transcripts will be reviewed carefully. Teacher-made and/or standardized tests and observations in the laboratory/clinical area may be used to determine eligibility for advanced placement/credit.

4. In order for subject credits to transfer, the student must have earned a “80” or better in the subject. Once determination of approval has been made, the numeral value issued by the previous institution will be applied to the applicant’s current academic profile. The applicant’s academic profile inclusive of theory, laboratory and semester/quarter clinical hours from previous nursing program must be directly comparable to the VBSPN curriculum plan identified on page 8.

5. Virginia Beach School of Practical Nursing expenses will be assessed and applied based on the individual enrollment profile necessary for successful completion of the program as determined by the Admissions Committee.
6. The applicant shall meet **ALL** requirements for routine admission. Program/Tuition Fee, uniform, CPR for the Professional Rescuer, nursing liability insurance (purchased through VBSPN), Criminal Background and Sex Offender Checks, Drug Screening, and Clinical Health Requirements must be current.

7. The final decision for admission and/or the amount of advanced credit will be made by the Admissions Committee.

8. Credits earned at the school may or may not be transferable to another institution at the sole discretion of the accepting institution.
GRADING AND PROMOTION

GRADING SYSTEM – THEORY

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
<th>Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>90-92</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>83-86</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>80-82</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>73-76</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>70-72</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>67-69</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>64-66</td>
<td>1.0</td>
</tr>
<tr>
<td>E</td>
<td>Below 64</td>
<td>0.0</td>
</tr>
</tbody>
</table>

PROMOTIONS

A student must earn a final grade of “80” or better in each subject, obtain an “86” on the calculations exam, and satisfactory rating in clinical and lab, for promotion to the next sequence of the program. However, three Units of Credit are awarded to high school seniors for successful completion of Practical Nursing I and II (the first nine months) with a “64” or better. The Promotions Committee determines which students will be advanced based on grades and discipline and attendance record.

In PNIII a student must earn a grade of “80” or better on each subject exam and make a passing grade on each of the calculations exams in order to be promoted to the next subject. The student must complete the objectives and receive a satisfactory rating in the laboratory and clinical practice.

PNIII Grading—Theory

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100</td>
</tr>
<tr>
<td>B</td>
<td>92-85</td>
</tr>
<tr>
<td>C</td>
<td>84-80</td>
</tr>
<tr>
<td>F</td>
<td>below 80</td>
</tr>
</tbody>
</table>

GRADUATION

Eligibility for a certificate from the Virginia Beach School of Practical Nursing is based upon successful completion of all phases of the program. All financial obligations, including return of library materials, must be satisfied to participate in graduation.
FACILITIES
Classrooms, library, laboratory and faculty offices are located in the Virginia Beach Technical and Career Education Center, 2925 North Landing Road, Virginia Beach, VA  23456-2499.

Clinical agencies in the Hampton Roads area provide educational experiences. In addition, to the excellent clinical facilities at Lake Taylor Transitional Care Hospital, Our Lady of Perpetual Help, St. Mary’s Home for Disabled Children, Sentara Southside Hospitals, and Chesapeake Regional Medical Center. In addition, educational experiences are provided through cooperative arrangements with other agencies.

STUDENT ORGANIZATION
Students are required per VDOE to participate in Health Occupation Students of America (HOSA), a national student organization which promotes self-government through local, state and national participation.

LICENSURE
Completion of the pre-licensure nursing program qualifies the graduate’s student records to be submitted to the Virginia Board of Nursing. The Virginia Board of Nursing will determine if the student is eligible to take the Certified Nurse Aide (CNA) and/or National Council Licensure Examination for Practical Nursing (NCLEX-PN) to qualify for licensure as a Certified Nurse Aide and/or a Licensed Practical Nurse.

COUNSELING SERVICES
The faculty members serve as advisors to assist students in meeting educational goals. Individual guidance is a continuous process from application until graduation. Students are encouraged to confer with instructors, guidance counselors, and school nurse as the need arises.
Test of Essential Academic Skills (TEAS) for Practical Nursing Exam

TESTING INFORMATION

(Subject to change)

DATE: To Be Scheduled

COST: *$70 - (CASH ONLY) Non-Refundable

(Subject to change)

PLACE: VB Technical and Career Education Center

TIME: As scheduled after completed application is received.

TEST: Test of Essential Academic Skills (TEAS) for Practical Nursing Examination *(Approx 3-4 hours timed)

Part I Reading
Part II Mathematics
Part III Science
Part IV English

♦ No calculators will be allowed. You will be given paper and pencil to use for calculations.

♦ Study guide materials are available for purchase at www.atitesting.com (under ATI product solutions refer to TEAS information) or by calling ATI at 1-800-667-7531.

♦ In addition, books suggested for review are either an SAT or GED study guide.

In order to sit for the ATI TEAS entrance exam you must have:
1. Current government issued photo ID which must include first and last name (as on application), and signature (i.e. military ID, driver’s license or passport)
2. An original Social Security Card entitling you to work in the United States.
3. $70 cash only

*Written requests for testing accommodations should be addressed to the program director and submitted with your application.
Class Schedule
18 Month Program

High School Seniors and Adults

Students in PN I and PN II observe the calendar of the Virginia Beach City Public Schools. PN III and PN IV begins typically in July, and is completed the following April (PNIII classes do not follow the VBCPS calendar)

(Practical Nursing I & II)
September-June

9 months-5 days per week
7:40 a.m. - 10:00 a.m.
or
11:30 a.m. - 2:00 p.m.

(Practical Nursing III)
July - April

9 months-5 days per week
Class (Two days per week)
8:00 a.m. - 3:00 p.m.

Clinical Experience
(Three days per week)
6-3

* Times may vary according to the Virginia Beach School of Practical Nursing calendar. Some weekend/evening clinical experience may be required.
NON-DISCRIMINATION STATEMENT  (rev 2016.17)

The Virginia Beach City Public Schools prohibits discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status. School board policies and supporting regulation (Policies 2-33, 4-4, 5-7, 6-7 and 44.1) provide equal access to courses, programs, counseling services, vocational education, instructional materials and extracurricular activities. Violation of these policies should be reported to the Executive Director of Office of Student Services at 757-648-6160 or the Chief Human Resources officer at 757-263-1133.

Alternative formats of this publication which may include taped, Braille, or large print materials are available upon request for individuals with disabilities. Call or write Office of Student Leadership, Virginia Beach City Public Schools, 1413 Laskin Road, Virginia Beach, VA or call 757-2020.
Rehabilitation Act & American Disabilities Act

In compliance with Section 504 of the Rehabilitation Act of 1973 and the 1990 American Disabilities Act (ADA), the School of Practical Nursing does not discriminate against otherwise qualified individuals with disabilities.

Disability is defined in these Acts as a person with (1) a physical or mental impairment that substantially limits one or more of the major life activities of such individuals (2) a record of such impairment; or (3) being regarded as having such an impairment.

For the purpose of nursing program compliance, an otherwise "qualified individual with a disability" is one who, with or without reasonable accommodation or modification, meets the essential requirements for participation in the program.

The nursing faculty endorses the recommendation of the Southern Council on Collegiate Education for Nursing and has adapted the "Core Performance Standards for Admission and Progression" for use by the program. Each standard has at least one example of an activity that nursing students are required to perform to successfully complete the program. Each standard is reflected in the course objective.

Admission to and progression in the program is not based on the core performance standards. Rather, the standards are used to assist each student in determining whether accommodations or modifications are necessary. The standards provide an objective measure upon which students and faculty/advisors base informed decisions regarding whether students are "qualified" to meet requirements. Every applicant and student receives a copy of the standards.

If a student believes that he or she cannot meet one or more of the standards without accommodations or modifications, the nursing program will determine, on an individual basis, whether or not the necessary accommodations or modifications can reasonably be made.
# Essential Functional Abilities

<table>
<thead>
<tr>
<th>Issue</th>
<th>Standard</th>
<th>Some Examples of Necessary Activities (not all inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Critical Thinking</td>
<td>Critical thinking ability sufficient for clinical judgment.</td>
<td>Identify cause-effect relationships in clinical situations in a timely manner, use analytical skills to identify and solve problems and make decisions, perform mathematical functions, and contribute to the development of nursing care plans.</td>
</tr>
<tr>
<td>Interpersonal</td>
<td>Interpersonal abilities sufficient to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.</td>
<td>Establish rapport with patients/clients and colleagues. This involves: Determining client’s ability to understand, responding to client’s concerns and fears, using language appropriate to the situation, using school guidelines for giving health care information, respecting client’s religious and cultural differences.</td>
</tr>
<tr>
<td>Communication</td>
<td>Communication abilities sufficient for interaction with others in verbal and written form.</td>
<td>Explain treatment procedures, initiate health teaching, document and interpret nursing actions and patient/client responses. This involves: Assessing others’ ability to understand, adapting communication to individual needs, including paraphrasing or translating, asking for clarification when needed, being sensitive to multicultural and multilingual needs, use program guidelines and methods of sending and receiving information, accessing and using electronically produced information.</td>
</tr>
</tbody>
</table>
## Essential Functional Abilities

<table>
<thead>
<tr>
<th>Issue</th>
<th>Standard</th>
<th>Some Examples of Necessary Activities (not all inclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobility</td>
<td>Physical abilities sufficient to move from room to room and maneuver in small places.</td>
<td>Moves around in patient’s rooms, work spaces, and treatment areas, administer cardiopulmonary procedures</td>
</tr>
<tr>
<td>Motor Skills</td>
<td>Gross and fine motor abilities sufficient to provide safe and effective nursing care.</td>
<td>Calibrate and use equipment; position patients/clients; keyboarding skills; administer medication by injection; maintain proper asepsis when performing various nursing procedures</td>
</tr>
<tr>
<td>Hearing</td>
<td>Auditory ability sufficient to monitor and assess health needs.</td>
<td>Hears monitor alarm, emergency signals, auscultatory sounds, cries for help.</td>
</tr>
<tr>
<td>Tactile</td>
<td>Tactile ability sufficient for physical assessment.</td>
<td>Perform palpations, functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of catheter.</td>
</tr>
<tr>
<td>Endurance</td>
<td>Endurance sufficient to provide safe and effective nursing care.</td>
<td>Prolonged standing, walking, transferring client from bed to stretcher, or chair and back and lifting. Extended empathetic relationships with clients who have prolonged chronic conditions and difficulty with coping.</td>
</tr>
</tbody>
</table>
VBSPN Program Outcomes

Program Outcome 1: NCLEX-PN pass rates will meet or exceed the national mean (average).

<table>
<thead>
<tr>
<th>NCLEX-PN Pass Rates</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1st time, U.S. educated)</td>
<td>TBD</td>
<td>15/15 = 100% National: 86%</td>
<td>12/12 = 100% National: 85%</td>
</tr>
</tbody>
</table>

Program Outcome 2: Nursing program completion rates will meet or exceed 38% (students who started at the beginning of the nursing program and graduated from the following year from the program).

<table>
<thead>
<tr>
<th>PNI/II Completion Rate: Students who were enrolled in PNI/II in Sept and were eligible for PNIII.</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>28/39 = 72%</td>
<td>37/40 = 93%</td>
<td>35/39 = 90%</td>
<td></td>
</tr>
<tr>
<td>2 personal reasons 9 academics</td>
<td>1 personal reasons 2 academics</td>
<td>2 personal reasons 3 academics</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PNIII Completion Rate: Students who were enrolled in PNIII in July and completed the second nine months.</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>15/20 = 75%</td>
<td>15/22 = 68%</td>
<td>12/23 = 52%</td>
<td></td>
</tr>
<tr>
<td>2 personal reasons 3 academics</td>
<td>7 personal reasons 5 academic</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Completer Rate: Students who enrolled in PNI/II and graduated from PNIII.</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>15/39 = 38%</td>
<td>15/40 = 38%</td>
<td>12/39 = 31%</td>
<td></td>
</tr>
<tr>
<td>9 enrolled in college after PNI/II</td>
<td>15 enrolled in college after PNI/II</td>
<td>10 enrolled in college after PNI/II</td>
<td></td>
</tr>
</tbody>
</table>

Program Outcome 3: 85% of graduates will be employed or seeking higher education in nursing within one year of graduation.

<table>
<thead>
<tr>
<th>Job Placement (nurse employ/higher education within one year after graduation)</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD:</td>
<td>14/15 = 93%</td>
<td>12/12 = 100%</td>
<td></td>
</tr>
<tr>
<td>*1 unknown</td>
<td></td>
<td>*1 FT College</td>
<td></td>
</tr>
</tbody>
</table>

Program Outcome 4: 85% of graduates, alumni, and employers will indicate satisfaction with nursing program.

<table>
<thead>
<tr>
<th>Program Satisfaction (survey via email or phone)</th>
<th>Class of 2017</th>
<th>Class of 2016</th>
<th>Class of 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
School Board of the City of Virginia Beach

Chairman: Mrs. Beverly M. Anderson
Vice Chairman: Mr. Daniel Edwards

Mrs. Sharon R. Felton  Mrs. Dottie M. Holtz
Mrs. Kimberly A. Melnyk  Mr. Joel. A. McDonald
Mrs. Victoria Manning  Mrs. Ashley K. McLeod
Mrs. Carolyn D. Weems  Ms. Trenace Riggs
Mrs. Carolyn T. Rye

Administration

Dr. Aaron C. Spence ……………………. Superintendent, VBCPS
Dr. Marc Bergin………………………..Chief of Staff, VBCPS
Mr. Daniel Keever………………….Senior Executive Director High Schools
Dr. Sara Lockett………………………..Director, Office of TCE
Ms. Randi Riesbeck………………….Director, Adult Learning Center
Mr. David C. Swanger………………….Director, Technical & Career Education Center

Virginia Beach School of Practical Nursing
Technical and Career Education Center
2925 North Landing Road
Virginia Beach, VA 23456-2499
757.648.5889
Virginia Beach City Public Schools

Virginia Beach School of Practical Nursing
2925 North Landing Road
Virginia Beach, VA 23456-2499
757-648-5889

www.techcenter.vbschools.com

or

www.adultlearning.vbschools.com

Please scan for online information about our program!